

## **TOWN THEATRE, INC.**

**April 26, 2016 Highland Municipal Building 6:30 p.m.**

### **Pledge of Allegiance**

The Board of Directors of the Town Theatre, Inc. began their meeting with the Pledge of Allegiance.

### **Roll Call and Introduction**

Present on roll call included the following Town Theatre Board Members: Keith Bruxvoort, Dawn Diamantopoulos, Matt Domasica, Dan Dunn, Bruce Leep, Michael Maloney and Mary Shelton. Counsel for the Board present, Rhett Tauber. Cecile Petro, Redevelopment Director was also present, as well as Redevelopment Commission President Greg Kuzmar. Absent: Michael Griffin and Tracy Oprea.

### **Minutes**

Bruce Leep made a motion to accept the minutes as written for the March 22, 2016 Board meeting. Dan Dunn seconded the motion. **Motion carried by unanimous voice vote.**

### **Timeline for Construction and Operations**

- A. Update on the Timeline for Construction and Operation.  
Greg Kuzmar updated the board and advised that the Redevelopment Commission is waiting for construction estimates for Phase I.
- B. Town Theatre Operations – Progress of Committees
  - I. By-laws. No report.
  - II. Nominating Committee: No report

### **Explorers Program**

Dawn Diamantopoulos informed the Board that the first meeting of the Explorers will be May 11, 2016 at 7:00 PM in the town hall. A presentation on the program, Q &A, and sign-ups will be on the agenda. The group is seeking adult volunteers to assist with the program.

**Volunteer Committee:** No report

**Programming Committee:** No report.

**Membership Committee:** No report.

**Technical Operations:** No report.

**General Operations:** No report.

**Maintenance:** No report.

**Finance:**

Keith Bruxvoort provided an update pertaining to the Board's financials. As of today, the income balance is \$41,514.96, the same amount as last month.

**Publicity/Marketing/Website/Social Media:** No report.

**Fundraising:**

**Sell-A-Seat Program:** Dan Dunn provided information from Purdue Calumet's "Sell -a-Seat" program. The Board agreed that the actual cost of a seat and the amount per seat for the fundraiser may be different in order for the fundraiser to be profitable. They also agreed to wait for Town Council bond approval before beginning the fundraiser. In the meantime, Dan will prepare a firmed up plan for the fundraiser.

**Open to the Public:** Nothing to report.

**Adjournment:**

Keith Bruxvoort made a motion to adjourn the meeting and Bruce Leep seconded the same. Meeting adjourned at 7:20 p.m.

**Next Meeting:** The next meeting is scheduled for May 24, 2016 at 6:30 p.m.

Respectfully submitted,

Michael Maloney, Board Member  
Town Theatre, Inc.